



Written Hazard Communication Program

Per OSHA Regulations: 29 CFR 1910.1200

GENERAL INFORMATION

In order to comply with 29 CFR 1910.1200, “Hazard Communication”, the following written Hazard Communication Program has been established for (company) _____. All work units of the company are included within this program. The written program will be available in the (location) _____ for review by any interested employee.

CONTAINER LABELING

Empty containers, typically containing only a residue of the previous lading, are routinely received for reprocessing. Many of the chemicals appearing as container residues are regulated as hazardous materials by the U.S. Department of Transportation. Under the DOT Hazardous Materials Regulations, containers for shipping regulated hazardous chemicals are labeled for hazard communication purposes. Emptied containers with residues of hazmats are typically received for reprocessing with the “hazcom” labels still affixed.

For hazardous chemical inventories stored and used on-site in production processes (e.g. cleaning agents), hazcom labels or markings are displayed (including contents, appropriate hazard warning and manufacturer).

Any hazardous waste produced on-site is regulated pursuant to the Resource Conservation and Recovery Act and EPA’s implementing regulations.

MATERIAL SAFETY DATA SHEETS

(Employee and/or position) _____ is responsible for maintaining the MSDS system for the company.

MSDS sheets for all chemicals encountered in the workplace are kept up-to-date and are immediately accessible to employees through (check if applicable):

_____ hard copy files kept in the administrative office, with the file clearly labeled, and/or

_____ an “800” 24-hour Fax-on-Demand subscription service, where the “800” number is posted in work areas, on bulletin boards and on the work-area phones themselves.
The name of the company offering the MSDS service is _____
and its “800” number is _____.

If an MSDS is not available for whatever reason, employees are instructed in the case of a workplace exposure emergency to contact immediately “911” (or local Poison Control Center).

EMPLOYEE TRAINING AND INFORMATION

(Employee and/or position) _____ is responsible for employee training in hazard communication and will ensure that all elements specified here are carried out.

Prior to starting work, each new employee attends a health and safety orientation, receiving information on:

An overview of the Hazard Communication Standard;

Chemicals encountered in the workplace;

Potential physical and health effects of workplace chemicals;

Methods to determine unintended releases of chemicals;

Methods to limit personal exposure through workplace practices and/or personal protective apparel and equipment;

Steps to take in the event of a medical emergency resulting from a chemical exposure;

How to read labels for hazard information, and MSDS sheets for hazard and emergency aid information;

Location and/or means of access to MSDS information;

The location and availability of this written program.

LIST OF CHEMICALS

Product Identity as Appears on MSDS

- [illegible]